

## Swim Wales Championships/ Meet General Conditions

- SW01**                    **General Conditions**
- 01.01**                Swim Wales Organisers reserve full power over Swim Wales Championships/Meets. (hereafter referred to as Meet(s))
- 01.02**                The Meet will be swum under FINA & Swim Wales Technical Rules, Swim Wales Rules, Disciplinary Code and any additional Conditions (printed in the respective Meet information).
- 01.03**                Entries may only be accepted from:
- 01.03.01**                competitors registered as members of Swim Wales (WASA Ltd) Scottish ASA (SASA) or English ASA (ASA) or
- 01.03.02**                competitors from one of the Countries affiliated to FINA.
- 01.03.03**                In Closed Events, swimmers must be Welsh Qualified i.e.
- a) born in Wales or
- b) have a Welsh born parent or
- c) have been resident in Wales for 1 year prior to the date of the competition AND
- d) be a member of Swim Wales (WASA Ltd)
- 01.04**                A competitor must
- 01.04.01**                be a registered member of the club in whose name they are entered. (including relay events)
- 01.04.02**                In Welsh events Swimmers must declare the club that they wish to be ranked with, failing that the club that holds their registration will be shown as the ranked club
- 01.04.03**                A competitor must have been a registered member of the Club in whose name he is entered at least 30 days prior to the first day of the Meet, otherwise he/she must enter as Unattached.
- 01.04.04**                A competitor resident outside Wales, may only represent a Welsh Club if dual registered.
- 01.05**                Where there are insufficient competitors in an event to necessitate heats, heats will be swum to determine the allocation of lanes for the semi-final and final. A competitor must achieve the entry qualifying time in the heats in order to progress into the semi-final and in the semi-final to progress to the final. All decisions made by the Meet Director will be final and binding.
- SW02**                    **The Events**
- 02.01**                Events will be as designated for each Meet and will be published with the Meet Pack. Time trials will not be permitted.
- 02.02**                **Receipt of Entries**  
All entries shall be received in the Swim Wales Office by the relevant closing date, accompanied by the appropriate entry fee.  
Competitors whose entries have been accepted will be expected to swim unless they have formally withdrawn in advance.  
Competitors must comply with the withdrawal procedure as defined in clause 06.03 below.
- 02.03**                **Individual Events**  
Entry Times may vary with each Meet and will be published with the Meet Pack.  
All Competitors must have equalled or bettered the entry time in a **Licensed Meet** or in a competition approved by the Organisers.  
The Organisers may request validation of any stated entry time.
- 02.04**                **Team Events**  
Clubs may enter more than one team in each Age Group, Male and Female in each event. If more than one team is entered the swimmers can ONLY swim for the one team and cannot substitute in any other club team qualifying for semi finals or final. The Fastest team will be used for the ASA Team Championship qualifier.  
02.04.01 Relay Forms must be submitted by the start of the warm-up for the session in which the event takes place. Failure to do so may result in the disqualification of the team.  
02.04.02 Swimmers names must be submitted in the swimmer order.
- SW03**                    **Trophies and Medals**
- 03.01**                Placing of competitors, in clause 01.03 shall be determined, firstly, from performances in the finals, followed by performances in the semi-finals, followed by heat times and placing. (If indicated)
- 03.02**                Perpetual Trophies, as appropriate, will be presented to the Champions who shall be members as in clause 01.03.

- 03.03** Medals / Prizes shall be awarded as shown on the Meet Information Sheet.
- 03.03.01** Failure of a swimmer to attend the appropriate presentation will result in the swimmer forfeiting his/her award.
- SW04** **Officials**  
 Technical Officials shall be selected from lists approved by Swim Wales (WASA Ltd), ASA and SASA and the Officials Licensing system maintained by British Swimming.
- SW05** **Doping Control**  
 Competitors taking part in the Meet may be subject to random doping control. Competitors are required to bring with them either a passport or other form of identity incorporating their photograph.
- SW06** **Meet Procedure**
- 06.01** Heats  
 The placing of competitors in heats will be given in the Meet Information
- 06.02** Finals  
***(Please note this may vary with different Competitions- see Meet Information)***  
 In the finals, the maximum number of places practicable shall be allocated up to a total of eight competitors. When the programme of events includes semi-finals and finals the following shall apply: -
- 06.02.01** Semi-finalists shall be cyclically seeded from the results of the heats.
- 06.02.02** Finalists shall be allocated lanes using the spearhead principle from the results of the semi-finals.
- 06.02.03** In the 800 & 1500m events the fastest eight Competitors shall go forward to the final heat which shall be swum in the finals session unless stated in the Meet Pack.
- 06.02.04** The fastest heat of HDW events will be spearheaded
- 06.03** Withdrawals Procedure - Individuals  
 All withdrawals must be notified to the Meet office.
- 06.03.01** The Meet office must be informed of any withdrawals **no later than 5.00pm** on the day before  
 the event is due to be swum..
- 06.03.02** Under exceptional circumstances only, withdrawals on the day of the Championship event may be accepted. However, these must be notified to the Meet Office on the relevant form.
- 06.03.03** Competitors failing to comply with the above shall be fined £10 for each inappropriate withdrawal.
- 06.03.04** Competitors wishing to withdraw from a semi-final or a final must inform the Meet Office (or Withdrawals Table if applicable) in writing on the relevant form immediately after the list of semi-finalists or finalists has been published or announced but within 15 minutes of the end of the session
- 06.03.05** Competitors who fail to appear for finals or the final heat of a Heat Declared Winner event will be fined and may be subject to further disciplinary action.
- 06.03.06** Any competitor withdrawing from a semi-final or a final preventing a reserve from taking part (except in the case of genuine illness or of a proven emergency) shall be fined as an inappropriate withdrawal and may be suspended immediately from all events at the Meet.  
 Where a reserve is brought in, the reserve shall occupy the vacant lane and there will be no amendments made to the allocation of other lanes.
- 06.04** Start Sheets  
 Start sheets will be prepared after the withdrawal deadline each day and will be available at the beginning of each session
- 06.05** Marshalling  
 It is the responsibility of the swimmer to report to the marshalling area in plenty of time before the event
- 06.06** Call Room  
 It is the responsibility of the swimmers **and alternates** to report to the first call room for costume checks 20 minutes before the start time of their final, they will then proceed to the second call room where they will remain until the marshal indicates they are to proceed to the poolside. Once a

swimmer has entered the 1<sup>st</sup> call room, coaches shall have no access to their swimmers until the final has been completed.

Swimmers and reserves who do not comply with the above conditions will be treated as a withdrawal as in points 06.03.05/06

PLEASE NOTE IF SWIMMERS DO NOT REPORT TO THE CALL ROOM AT THE APPOINTED TIME, THEY WILL NOT BE ALLOWED TO SWIM IN THE FINAL.

**06.07** Presentations

The Meet Director may decide to carry out presentations during the finals session. Competitors must report to the Presentation Marshall immediately after completion of their final. **Appropriate clothing, i.e. full tracksuit and training shoes must be worn for the presentation.** (Awards may not be presented if inappropriately dressed)

**SW07** Other conditions

**07.01** Starts

Over the top starts will, where necessary or appropriate, be used during Meets (except in the backstroke events).

**07.02** Competitors' passes.

No competitor passes will be issued but all swimmers are asked to have their membership card with them. Checks on these may take place throughout the Meet.

**07.03** Coaches/Chaperones

All Coaches and Chaperones must have relevant accreditation. Applications for coaches/chaperones passes must be made on the official form enclosed in the information pack. All coaches chaperones and support staff must be a registered member of Scottish Swimming/Swim Wales/ or the ASA and be registered on their home country's Child Protection Database.

**Please note the closing date for coaches/chaperones passes will be the same as the closing date for entries for the Meet. Applications received after this date may be rejected.**

**07.04** Presentations

**Presentations will only take place if time permits.**

**SW08** Safety

All competitors are required to ensure that they observe all safety announcements and conduct themselves with safety in mind at all times.

**SW09** TV, Video or Close Range Photography

When the competition involves young persons under the age of 18 years it shall be a requirement that staff shall be appointed at the entrance control to register details of any persons wishing to engage in any video, zoom or close range photography whether by camera, video or mobile phone.

Proof of identity will be required to register your photographic equipment for use at this event e.g. Driving License with photograph or Passport.